

# The Cerebral Palsy Society of New Zealand Inc



## Minutes of the Annual General Meeting 2007

28<sup>th</sup> October 2007, 2pm

CCS Building,  
14 Erson Avenue  
Royal Oak  
Auckland

### 1. Welcome

Karl Sangster called the meeting to order at 2:10pm and thanked those present for their attendance.

### 2. Apologies

Apologies had been received prior to the meeting from the following: Bruce & Rhys Bycroft, Michael Yeatman & Margaret McKeown, Penny and Olliver Hill-Parker, Mr & Mrs Ailes, Leonie Freeman, Ivan Ford, Ian Stewart, Kaylene Dobson, Roy Wither, Rueben and Faye Ngata, Peter Fergusson & Family, Jocelyn & Leonie Brunt.  
Apologies received from the floor were:  
Barrie Hutchins

### 3. Minutes of 2006 AGM

Karl Sangster moved that the tabled minutes be accepted as a true and accurate account of the AGM meeting on the 29<sup>th</sup> October 2006. Peter Atkinson seconded. The minutes were accepted by the meeting.  
Matters Arising: There were no matters arising.  
Tabled minutes were signed by the President and Secretary.

### 4. President's report

Karl Sangster read his report to the meeting. Karl Sangster moved that his report be accepted. Neil McCrorie seconded. Report accepted by the meeting. Jocelyn Burgess queried whether contact had been made with the Adult Cerebral Palsy Group in Christchurch. No contact had been made to date.

### 5. Financial Report

Prior to tabling of the Group Financial Accounts, Karl Sangster introduced Lee Anderson, the Society's auditor from Hayes Knight Audit.  
Peter Atkinson gave a quick summary of notable points from the financial report: A difficult year for the Society and some costs have been associated with that, however group assets have increased by \$813k to \$18,8M. The Society, as parent had made a loss of \$471K attributable to the right-off of the building at Coyle St which was demolished to make way for the new extensions. The \$5M of the Endowment Foundation was now under the control of the Society. A bequest of \$212k had been received from the Mavis Fowler Estate. Questions from the floor were invited:  
Daniel Aldersley: **Q.** Had the auditor's opinion been submitted. **A.** Lee Anderson replied that the audit as submitted was unqualified. Lee Anderson then covered points from the management report with suggestions on how to improve accounting and traceability practices in the future.  
Daniel Aldersley: **Q.** What funds did the Society have in second tier financial institutions. **A.** Approximately \$15k was invested in Bridgecorp and \$15k was

invested in Capital+Merchant. At maturity such funds were planned to be withdrawn.

Daniel Aldersley: **Q.** Regarding the charities commission and registration, is the existing constitution suitable for charities status or will we have to move to the new proposed constitution. **A.** The constitution has been on the back burner due to other higher priorities this year. The proposed constitution would again be addressed in this coming year. It was felt that the existing constitution would be acceptable to the charities commission.

Lynn Slade moved that the report be accepted. Seconded by Daniel Aldersley. Meeting accepted report.

## **6. Appointment of Auditor**

Karl Sangster moved that the Society re-appoint Hayes Knight Audit as the auditors for the 07/08 financial year. Jocelyn Burgess seconded. The meeting accepted Hayes Knight Audit.

## **7. Election of Officers**

Karl Sangster explained that the number of nominations matched the number of vacant positions, those being:

Karl Sangster- President, Peter Fergusson- Vice President, Peter Atkinson-Sec/Tres, Board members: Daniel Aldersley, Todd Fernie, Immanuel Koks, Glenis Lobb and Tracy Wadsworth. (Paul Munckhof, as incumbent remains on Board for another year)

Jocelyn Burgess requested that new board members introduce themselves and say a few words about themselves. Daniel, Tracy and Todd did so and Harvey Brunt gave a brief background on Glenis Lobb and Immanuel Koks. Jocelyn Burgess moved that the above be accepted onto the Board. Neil McCrorie seconded. The meeting approved.

Karl welcomed the new members to the Board and expressed his thoughts that the the Board had a very good mix.

## **8. Resolutions for consideration**

There were no resolutions for consideration.

The meeting concluded by Karl Sangster, on behalf of the Society, thanking Geoffrey Barnes, a retiring Board member, for his 15 years of service. A gift was presented to Geoffrey in recognition of this service.

The meeting concluded at 3:15pm

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Karl Sangster-President

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Peter Atkinson – Sec/Treasurer