

**Cerebral Palsy Society of NZ Inc**  
**Minutes of the Executive Board Meeting**



**Thursday, 6pm, 9<sup>th</sup> October 2008**  
**Yarnton House, 14 Erson Ave, Royal Oak, Auckland**

**PRESENT:**

Karl Sangster, Peter Fergusson, Todd Fernie, Immanuel Koks, Tracy Wadsworth, Paul Munckhof (Michael Northcott-interpreter), Daniel Aldersley and Harvey Brunt

**APOLOGIES:**

Peter Atkinson, Glenis Lobb

**MINUTES:**

The minutes of the meeting of 11/9/2008, as tabled were adjudged to be a true and accurate record.  
Moved: Harvey Brunt/Daniel Aldersley.... carried

**MATTERS ARISING:**

Trikes process has begun with first payment and separate account being opened.  
ASB internet banking is up and running.

**GENERAL MANAGER's REPORT**

Harvey tabled the General Managers Report.  
Update given of nominations received for the Board to date. With Glenis withdrawing her nomination, there was exactly one nomination for each position available, hence no actual vote required.  
Daniel suggested that it would be advantageous to invite Glenis onto the Grants Committee to make it up to the preferred number of five.  
It was moved that "subject to Glenis' approval, that she be appointed to the Grants Committee" Peter Fergusson / Paul Munckhof.... carried  
Grant application to DRC for funding for brochure design has been approved.  
Focus 2000 shareholders' meeting had occurred and was very successful.  
Harvey relayed the meeting that he and Peter Fergusson had had with Prof Des Gorman. Des informed us that we needed to generate the ideas for research, especially where practical outcomes were required. Two possible ways forward were suggested. Firstly we could put the research out for tender. Secondly we could consider funding a Professorship at the University. Either way Des offered his support and ear for any advice for the future. It was agreed that research should have practical outcomes that enhance the lives of people with cerebral palsy or reduce incidences of it. Todd and Immanuel discussed how governance of research by people with cerebral palsy was important.  
Prospect of getting any time with Neil Young whilst he is in NZ is looking very slim.  
It was moved that the report be accepted: Harvey Brunt/Daniel Aldersley... carried

**MEMBERSHIP**

The following applications (17) for membership were put before the board:

Erik Greenslade & Family (CHC)	Christine Cartwright(AKL)
Shane Black (CHC)	Anika Godfrey (WGN)
Misty Pope (WGN)	Jacynta Speary (CHC)
Mathew Emanuel (AKL)	Mikayla Tvendale & Family (CHC)
Kylie Wadams (AKL)	Toby Lipinski & Family (TGA)
Ian Sadler (NEL)	Straker Family (ROD)
Daniel Moore-Carter(WGN)	Olivia Bartley & Family (INV)
Terry Ahipene & Family (AKL)	Ben Reid & Family(CHC)
Georjah Cooper & Family (AKL)	

Following a discussion about the applicants it was moved that the above applicants be accepted: Daniel Aldersley/Immanuel Koks... carried

**FINANCIAL REPORT**

Accounts were tabled.  
Harvey advised that the person at Campbell Forbes who was doing or accounts, Alpa , was leaving Campbell Forbes.  
Daniel suggested that with the current world-wide financial crisis, then perhaps the Investment Committee should meet to lock in good rates for term-deposits. There was agreement that this should happen.  
There was general discussion about the world-wide financial situation and possible impact on the Society and subsidiaries.  
Depreciation figures were not present in the budget figures as still waiting for movement of assets to appear in financial accounts of Society.  
It was moved that the Financial Report be accepted: Karl Sangster/Paul Munckhof... carried

## OTHER BUSINESS

### **New Directors: Focus 2000 Ltd**

Karl informed the meeting of the recruitment process for new members. Nineteen applications were received and six people interviewed. Three people were selected to be put before the Society's Board for approval. Karl gave the background of the three candidates (namely: Lee Mathias, Jan Bierman and Paul Conder)

It was moved : "That Lee Mathias, Jan Bierman and Paul Conder be approved as Directors of Focus 2000 Ltd." Karl Sangster/Harvey Brunt..... carried

Further discussion occurred as to whether the two members from the Society, who were also Directors of Focus 2000 should be rotated out after a certain term. It was generally agreed that this should happen whilst still retaining some continuity.

### **Constitution Review Process**

Some progress made but still too early for feedback.

### **CP Awareness Week**

Harvey conveyed the proposal from Focus 2000 regarding the play and evening suggested. A group of 9 actors, 6 with cerebral palsy were proposing a play be sponsored by the Society. Costings were around \$13k for hall, lighting and rehearsal time. A short video clip sent by Focus was played to the meeting. General discussion covered regarding who we were marketing this too, confusion that may occur between intellectual disability versus physical disability, and who we were trying to increase awareness too. It was thought that the play should be put on in a less grand fashion and depending on its success, promoted to Momentum 09.

After much discussion it was moved: 'that the Society agrees to contribute \$5000 to the event proposed by Focus 2000 Ltd' Karl Sangster/Paul Munckhof.... carried

### **Hoist for Focus Van**

An application was made by Focus to the Society to pay for modifications to a Van to kit it out and install a hoist. With the cash reserves still held by Focus it was agreed that Focus should fund this modification. The Society was in agreement that such modifications to the van should occur.

### **AGM Preparation**

Everything was in hand for the meeting. Catering for 50 was agreed to.

Karl acknowledged the years that Peter Fergusson had contributed to the Society and Focus. He was part of the core group that helped the Society find its original direction and get back on course.

Peter Atkinson was acknowledged for his efforts in changing the direction of the Society as well as facing some daunting meetings.

Glenis Lobb's contribution was praised and the Society looked forward to her contribution on the Grants Committee.

Meeting concluded at 7:45pm.

Next meeting is at 6pm, 13<sup>th</sup> Nov 2008 at Yarnton House, Erson Ave.

Approval of minutes by Board

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Karl Sangster-President

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Date