



Thursday, 6pm, 12th June 2008

CCS Building, 14 Erson Ave, Royal Oak, Auckland

PRESENT:

Karl Sangster, Paul Munckhof, Daniel Aldersley, Glenis Lobb, Tracy Wadsworth, Todd Fernie and Harvey Brunt (GM). – (Michael Northcott as interpreter)

APOLOGIES:

Peter Atkinson, Peter Fergusson, Immanuel Koks

MINUTES:

The minutes of the meeting of 8/5/2008, as tabled were adjudged to be a true and accurate record. Moved: Harvey Brunt/Daniel Aldersley: carried. Minutes signed off by Karl Sangster.

MATTERS ARISING:

Query from previous meeting regarding financial expenditure for consultant. Harvey reported back that this payment was for the services of Lesley Ferkin's at the Strategy day in March.

Paul Munckhof brought up that no letter had been received by BoNZ. Harvey apologized. Harvey brought up that BoNZ had submitted a request for funding, but felt it needed more work before being presented to the Board, as well as there being insufficient time to discuss it tonight.

GENERAL MANAGER'S REPORT

The report was tabled and Harvey spoke to it.

A discussion occurred regarding the valuations presently being done on all the properties owned by the Group and to reasons for this.

Presently there were 141 people signed up for the Mid-Winter Xmas lunch in Auckland.

A review was given of Harvey, Todd and Mahdwi's trip to Wellington for the DSCC meeting. Dinner with Dominic Zame of the Norwood Trust whilst in Wellington was very worthwhile and can see benefits for people with CP here.

There being no further questions, it was moved that the report be accepted: Harvey Brunt/Daniel Aldersley .. carried.

MEMBERSHIP

The following applications (11) for membership were put before the board:

Catherine Soper (WGN)	Emma Farrant (HML)
Harina Kingi (Taupo)	McCormick Family (AKL)
Glen Burrows (CHC)	Jane Somerville (AKL)
Deidre Carson (CHC)	Moore Family (AKL)
Ywa Hay Say (AKL)	Angela Tubby (TAR)
Angelia Douglas (CHC)	

Following a discussion about the applicants it was moved that the above applicants be accepted: Daniel Aldersley/Paul Munckhof.. carried

FINANCIAL REPORT

Figures for May, showing month/month budget, YTD/YTD budget were tabled.

A timing issue between grants paid out and reimbursement to the Society from CPEF was noted.

Query regarding computer expense was answered as being cost of laser cartridges.

It was moved that the Financial Report be accepted: Harvey Brunt/Karl Sangster.... carried

BUDGET 08/09

The Budget that had been emailed out to the Board was shown to the meeting via the data projector. Items that had been changed since the email were highlighted in yellow.

Income for CPEF was conservatively put at \$300k. Discussions between Daniel and Harvey had resulted in a grants budget of \$XXXk being proposed. Of this the Society would charge a 12.5% fee to the Foundation for administration.

A spread sheet of expenditure on houses was presented. Maintenance items (\$38k) and Capital items (\$64k) were highlighted. These costings had been put into the budget and capital budget figures.

A review of income indicated that a dividend would be required to have a nil result. This dividend would need to be \$202K.

The revenue figures had taken into considerations the proposed transfers of Focus' BNZ and Life Style funds across to Society.

Depreciation of properties had not been factored into the budget as how they were to be handled in the future was unsure (ie: investment or not?)

getStructured figure had been altered so as to cater for an expected bigger demand.

An explanation was given as to getaBreak programme.

Rental increase was explained as factoring in the outgoings, which were previously not known.

It was proposed that the budget as presented to the meeting be accepted: Karl Sangster/Daniel Aldersley.. carried.

OTHER BUSINESS

Investment Committee Update

Harvey gave a break down of what events will be coinciding with the end of the financial year. Namely that Focus' investment portfolio with the BNZ will move ownership into the Society. Similarly for Focus' Life Style Investment portfolio. The monies from Life Style will progress from Life Style Investments to the BNZ as it is financial prudent to do so.

Coyle St land and improvements will move into the Society's name. Rental arrangements as they presently exist, will continue for the next financial year. The property currently owned by Focus in Fowlds Ave and in Rotorua will be transferred into the Society's name. Rental agreements similar to the other residential properties will be organised between Focus and the Society.

Focus Update

Karl relayed how Peter Fergusson would be resigning from the Focus Board after their next meeting.

Craig has accepted a job in Hamilton with Radio Works but has asked to remain on the Focus Board.

Conductive Education celebrated 15years in NZ. Chris Carter, Minister of Education attended a very successful celebration at the Springs Community Room.

Profit for Focus is looking to be approximately \$XX. The Strategic Plan and budget are almost complete.

The audit by the MoH has not turned up anything that would be of interest to the news media.

Advocacy

Harvey presented the email from Frances Joychild dealing with the action against the MoH. The basis of this case is that families are discriminated against as far as funding for caring for their disabled person(s) in their family. As the Society is strongly centred around choice it was decided to support this action in regard to people having choice. Harvey to contact Frances Joychild with this decision.

CP Awareness Day-Week

Harvey relayed the discussion had with John Wade regarding a CP awareness event. Planning was still in its very formative stages. The subject was introduced for the information of the Board and to advise that no allowance had been made in the budget. Harvey relayed how the disability sector was packed with these sorts of events, and if we did something it would have to stand out from a very crowded playing field.

Puhinui Rd Replacement

The house at Puhinui Rd is becoming tired and in need of significant input to modernise it. In MoH audits they have commented on its remoteness from any social hub. In discussions with John Wade he has expressed an opinion that we should replace Puhinui Rd with something more modern and in a better location. Harvey sought the Boards permission to start investigating such a transition. When a good option becomes available to then bring back details to the Board for a decision. The go ahead was given to start looking.

Focus Strategy/Budget meeting date

Harvey to invite John Wade to next Board meeting to give presentation on Focus Strategy and Budget going forward.

General Discussion

- Karl relayed how Peter Fergusson's new employers had requested that he not stand for a Board position at the Society's next AGM.
- Signage and brochure mock ups shown to Board.
- Harvey advised meeting that NZ Relay would be giving a short presentation at the beginning of the Mid-Winter Xmas lunch.

Meeting concluded at 7:50pm. Next meeting is at 6pm, 10th July 2008 at CCS, Erson Ave.

Approval of minutes by Board

Karl Sangster-President

Date