

**Cerebral Palsy Society of NZ Inc
Minutes of the Executive Board Meeting**



Thursday, 6pm, 10th April 2008

CCS Building, 14 Erson Ave, Royal Oak, Akl

PRESENT:

Karl Sangster (President), Peter Atkinson (Secretary/Treas), Peter Fergusson (VP), Paul Munckhof, Daniel Aldersley (via telephone link), Glenis Lobb, Immanuel Koks and Harvey Brunt (GM). – (Michael Northcott as interpreter)

APOLOGIES:

Tracy Wadsworth, Todd Fernie

MINUTES:

The minutes of the meeting of 13/3/07, as tabled were adjusted to have Peter Atkinson, instead of Peter Fergusson declaring a conflict of interest re item on Boccia grants. The adjusted record was accepted as a true and accurate record. Moved: Harvey Brunt/Glenis Lobb: carried. Minutes signed off by Karl Sangster.

MATTERS ARISING:

Glenis Lobb gave feedback on her attendance at the MoH Forum. Not very productive but did learn from friend that DHB's hold budget for orthotics and wheelchairs. This is a big issue, especially for children.

Harvey Brunt commented that letter of reply to BoNZ had just been sent regarding outcome of joint CPSNZ/BoNZ meeting. Also update on WHT and submission. Alan Blackburn had resigned and Russell Ness was a temporary replacement.

Daniel Aldersley mentioned about the right of appeal for people and their applications to the Grants Committee (GC). It was agreed that the GC's decision on a grant was final and that should new information wish to be presented it would have to be in the form of a new grant application.

Peter Atkinson queried the item regarding 'Focus Report' and the outcome. Peter Fergusson and Karl Sangster relayed how the Focus Board was happy to share information but felt that a version with personal or sensitive information was edited, and a précised version be tabled. Harvey Brunt stated that he felt that the Society's meeting should not be dominated by Focus business.

Karl Sangster updated the meeting on progress with the GM's review which has been sent to the GM for feedback before sending to the rest of the Board.

GENERAL MANAGER's REPORT

Recruitment for Members Liaison Officer is in progress, appointment hopefully in early May.

Letter of thanks from Ivan Ford re programmes was tabled.

Update of Melanie Trevethicks High Court case was given by Harvey in Todd's absence.

'Music Within' movie mentioned and 2-for-1 passes offered to Board members.

Karl Sangster commented about the excellent turn out (117) for the Social Afternoon organised by Jocelyn Burgess. Harvey Brunt relayed what a successful event it had been and how there had been a number of people with CP that had not been at previous events.

The getOutThere programme had been rolled out to Taranaki with a presentation to CCS Disability Action staff in NP.

MEMBERSHIP

The following applications (22) for membership were put before the board:

Sonia Webb & Simon Sherborne (AKL)	Jacqui McFall & Family (CHC)
Sommer Crowley (AKL)	Rob Price & Family (AKL)
Graeme Deveraux (Orewa)	Marion Plumb (AKL)
Toby Jacques & Family (CHC)	Rosemary Shearer (CHC)
Dixon Family (AKL)	Stella Goodhue (TGA)
Brendan Bradley & Family (AKL)	Henning Noom (AKL)
Louise Hodder (AKL)	Marshall Poutai (TGA)
Robert Rolls & Family(NAP)	Kaylene Frost & Family (Northland)
David Craig & Family(AKL)	Gayle Russell & Family (AKL)
Murray Vernon (AKL)	Emma Moore & Family (AKL)
Glenn Jordan (CHC)	Cath Reid & Family (TGA)

It was moved that the above applicants be accepted: Harvey Brunt/Paul Munckhof ...carried

Peter Atkinson pointed out that the above and any new members in the next two months would have their membership go through till end of June 2009 as per our Constitution.

It was moved that the General Manager's report be accepted: Harvey Brunt/Daniel Aldersley... carried.

FINANCIAL REPORT

Figures for March 2008 tabled.

Peter Atkinson stated that only sheet showing figures against budget were necessary for the Board meeting which was generally agreed within the meeting.

Daniel Aldersley queried why rates had only appeared since January. It was explained that responsibility for the Society's residential properties had been fully assumed by the Society in Dec 07. An increase in rental income was also reflected in this responsibility.

Peter Atkinson suggested that variances be tagged with a P (permanent) or T (timing issue). Action: Harvey Brunt to enquire if it can be done at accountants or manually at office. Moved that accounts be received: Karl Sangster/Peter Atkinson.... Carried

OTHER BUSINESS

Focus Report

Karl Sangster has emailed his report to the Board which he tabled and then spoke to.

Focus Norwest is almost wound up.

Overview given on Investment Committee's activities and findings to date.

Helen Clare left Focus. Peter Fergusson and Harvey Brunt represented both Boards at her farewell.

MoH follow-up audit has been completed and report should be issued in May. A pro active approach will be taken on the report regarding findings and release to the media.

Coyle Developmentz is in process of being wound up with help of Focus' lawyers.

Year to date profit is \$XXM with projection to end of year of \$XXM.

15yr Anniversary coming up in May. Invitations were given to Board members who had not already received them.

DSD Consortium Attendees

A discussion ensued on the Parent representative. It was decided that Harvey Brunt would be the Parent representative with Peter Fergusson filling in for meetings Harvey could not attend.

The 2nd representative (is required to have cerebral palsy) was discussed. It was agreed that John Carbutt who had served a two year term be replaced by Todd Fernie. Harvey Brunt to approach Todd Fernie for his agreement to attend. If Todd is able to attend then Harvey is to notify John Carbutt that he will not be attending any further meetings, and to express our thanks for his performance on this forum.

(Note: The audio link with Daniel Aldersley ceased working at this point and it could not be re-established)

Melanie Trevethick Reimbursement/Strategy

Melanie's letter and receipts presented to the Board. Harvey relayed the discussion that Todd had had with him the day after his return from Wellington where he supported Melanie.

Discussion ensued as to whether Melanie should join the Society, which source the funds should come from and other support that might be offered.

It was moved "that a gift of \$YYYY, representing Melanie's incurred costs be given by the Society in recognition of her determination and the fact that if her case is successful it would have a large beneficial impact on most of our members" Peter Atkinson/Harvey Brunt.... carried

Immanuel stated that we need to have a session where we discuss our advocacy strategy. General agreement on this but not definitive action set. Peter Atkinson explained the action that his group is taking against the MoH.

Focus 2000/ Society Event

Harvey relayed on discussion he had had with John Wade who proposed an event to raise awareness.

Harvey stated that the Society would encourage and assist with such an event and was raising the matter so the Board was aware. No specifics have been decided. It is just a raw idea at the moment.

Section 66A

Harvey spoke to Daniel's email on section 66A in which he had copied the actual wording of the legislation.

The legislation makes no reference to the 'blind' but speaks of people with a disability. (Harvey to circulate email to rest of Board). Todd had suggested Helen Capel, who had studied this subject attend this meeting but had been deferred it was late notice. It was agreed that Harvey would meet with Helen and see if a practical strategy could be arrived at.

Medical Research Option

Harvey mentioned the news item on TV3 regarding umbilic blood stem cells and their use in curing/minimising the effects of cerebral palsy. The case of an 18 month old child featured on TV3 was dramatic. Harvey proposed that he approach Dr Sue Stott to see what research was being done in this field and whether the Society could assist/promote research in this field. Also to find out other research that may be appropriate for the Society to support.

Lesley Ferkin's Strategy Day Report

Peter Atkinson asked if the recommendations were being factored into Focus' strategic plan. It was commented that a short version of the report had been produced urgently and circulated to John Wade, as John was in the process of formulating Focus' strategic plan. Cash flow of Focus and return to the Society were discussed.

Meeting concluded at 7:45pm. Next meeting is at 6pm, 8th May 2008 at CCS, Erson Ave.

Approval of minutes by Board

Karl Sangster-President

Date