

**Cerebral Palsy Society of NZ Inc
Minutes of the Executive Board Meeting**



**Thursday, 6.00pm, 13th May 2010
Yarnton House, 14 Erson Ave, Royal Oak**

PRESENT:

Karl Sangster, Daniel Aldersley, Harvey Brunt, Paul Munckhof (Michael Northcott as interpreter), Rosaline Fuata'i, Tracy Wadsworth, Amy Hogan and guest Dianne Kidd, Chair of Iris Ltd.

APOLOGIES:

None

IRIS LTD Quarterly Report Q3:

Karl welcomed Dianne and invited her to present the quarterly report in the absence of John Wade, who is overseas.

The quarterly report had been circulated prior to the meeting. Summary of points were as follows: A general underspend in wages, improvement in CLS Auckland, March was also an especially good month. Forecast is for \$ZZZk profit for current year. Dianne talked to the dashboard graphs. Area of concern was loss of ACC Supported Living Service, this effected Rehab and its viability. Corporate Social Responsibility (CSR) and synergy with the Society was noted and meeting was being organised.

New house recently opened in Mt Albert with four residents from Wilson Home. Some HR incidents were mentioned, mainly in residential homes, clients now feel free to report such issues. These issues are being managed well but HR policy has been revised and tightened to minimise occurrences.

MoH potential recovery of funds from HIF a possibility, results of audit still to come from MoH.

Midlands CLS and Medical were loss makers and continuation in these areas was now being reviewed.

Tracy queried what training staff were given around issues occurring in CLS. Dianne would come back regarding this. Also revised 3 year projections would be available after budget had been finalised.

Karl thanked Dianne for her presentation after which Dianne left the meeting.

It was moved that the quarterly report be accepted. Amy Hogan/ Paul Munckhof... carried

MINUTES:

The minutes of the meeting of the 15th of April were tabled. Karl pointed out that on last page there was a correction, in the Iris News the date of 13th of March and should be 13th May. With this correction the minutes were adjudged to be a true and accurate record of that meeting. Daniel Aldersley/Paul Munckhof ... carried

MATTERS ARISING:

Karl stated that the Iris Constitution had gone back to the Iris Lawyers and would be discussed at their next Iris Board meeting.

CONFLICT OF INTEREST REGISTER

Daniel's register had been updated with his appointment to the Iris Board. No other changes.

GENERAL MANAGER's REPORT

The report was tabled. Harvey spoke to it. getStructured Programme developing well with better uptake. Movement of titles to the Society for Fowlds Ave and Sumner Rd properties was being finalised. Tracy asked if we were helping to promote the Interact Drama show. We will be putting it up on the website as well as in the REVIEW. The 60th Anniversary meeting was fed back to the Board. Quotes had just been received and were complex with many options. Harvey to send the quotes out to the Board after the meeting.

It was moved that the GM's report be accepted: Harvey Brunt/Paul Munckhof.... carried

MEMBERSHIP

The following applicants (23) were put before the Board for membership:

Rorie White Family (HLM)	Krystal Haslop (DDN)
Joy O'Connor (TMU)	Amy Toa (TMU)
Brad Cannell Family (AKL)	Julia O'Leary(WGI)
Lindsay Dawson (INV)	Anton Hobern (HML)
Michael Shanahan (AKL)	Charlie McLaren Family (CHC)
Kallen Neki Family (W'worth)	Shannon Gibson (WGN)
Byrne Family (WHG)	Brent Lea (INV)
Tiffany O'Connor Family (HML)	Emerson Toomalatai Family(CHC)
Rolland Baker (Cambridge)	Sydney Welch (AKL)
Elizabeth Minirapa Family (ROT)	Thomas Castle Family (AKL)
Kristal Cooke Family (DDN)	Alison McKinlay Family (DDN)
Thomas Hamiora (AKL)	

After discussion, it was moved that the above 23 applicants be accepted as members:
Karl Sangster/Rosaline Fuata'i.... carried

FINANCIAL REPORT

April Financial reports had been circulated prior to the meeting. The figures against budget were tabled. Harvey spoke to them. Spending on programmes was below budget. Usage of issued gOT vouchers was only 62%. Karl questioned printing costs being high. Harvey to look into this in more detail. It was moved that the accounts be accepted: Daniel Aldersley/Karl Sangster.... carried

OTHER BUSINESS

Four Winds Communication Advocacy

The quotation from Four Winds regarding advocacy and lobbying had been circulated prior to the meeting. Harvey spoke to the meeting that had been held with Daniel Paul of Four Winds. Daniel Aldersley asked about references for Four Winds. Harvey tabled original letter with clients using Four Winds. Harvey to seek other quotes for this work from others. Harvey to enquire with CCS what they do.

Boccia NZ Discussions

Paul Munchhof declared a conflict of interest as did Michael Northcott, both being on the Committee of Boccia NZ. Harvey also stated that he was heavily involved with Boccia but had no Committee position. Information had been circulated prior to meeting. The information and report were discussed. In brief, the thrust of the proposal was that BoNZ continue to look after the International players, their funding and training etc, with the Society looking to build the clubs and induce new players into the sport. A budget figure of \$ZZk was proposed. Harvey said that he was wanting a two year span to get the show up and running. Karl mentioned the resolution at the 2005 AGM directing the Society to be a major sponsor of the sport. Daniel suggested that the final approval be subject to the ratification of the budget, but in principle there be support for this move.

It was moved that **'the Board of the CP Society supports in principle the proposed action of employing a person subject to final ratification of the Society's budget at the June Board meeting'** Karl Sangster/Daniel Aldersley... carried.

Draft Budget Discussions

The draft budget for 2010/2011 year had been circulated prior to meeting. Discussion occurred on rental of properties leased to Iris and how these would remain the same for the following year. Grants were discussed and extramural grants. Research was entering a new phase where more expenses would be incurred with interviews. The net budget has a deficit of \$162k (excluding Iris Dividend, realised & unrealised investment changes and depreciation).

A discussion occurred on the prospects for Iris in the coming year and the general morale of the company. The resignation of a number of key people was of concern.

It was suggested that next year KPI's be discussed via a sub-committee of Karl, Daniel and Tracy so that they could be factored into the budget.

David Bruce's Suggestion of Use of getThis&That Programme

The basic thrust of why David wanted to address the Board was to suggest that the gTT vouchers be available for sexual services. The Board requested that David set out his arguments in an email which would then be discussed at the next Board meeting. Amy volunteered to do some research into this issue for the next meeting.

There being no further business the meeting closed at 8:20pm

Karl Sangster

Date

Next meeting on Thursday the 17th June, 2010